



GOVERNMENT OF TELANGANA  
DEPARTMENT OF EMPLOYMENT AND TRAINING

**ITI ONLINE ADMISSION USER MANUAL**



# INDUSTRIAL TRAINING INSTITUTES

# ONLINE ADMISSION

# USER MANUAL

Developed by



Q Ventures Pvt. Ltd.



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**DEPARTMENT OF EMPLOYMENT AND TRAINING**

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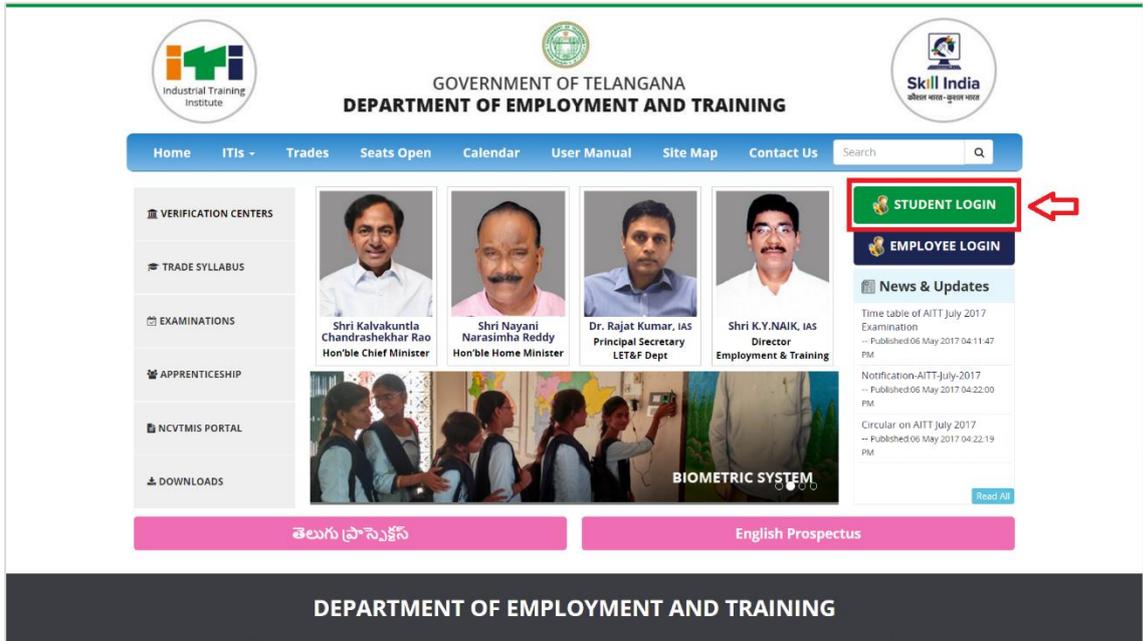
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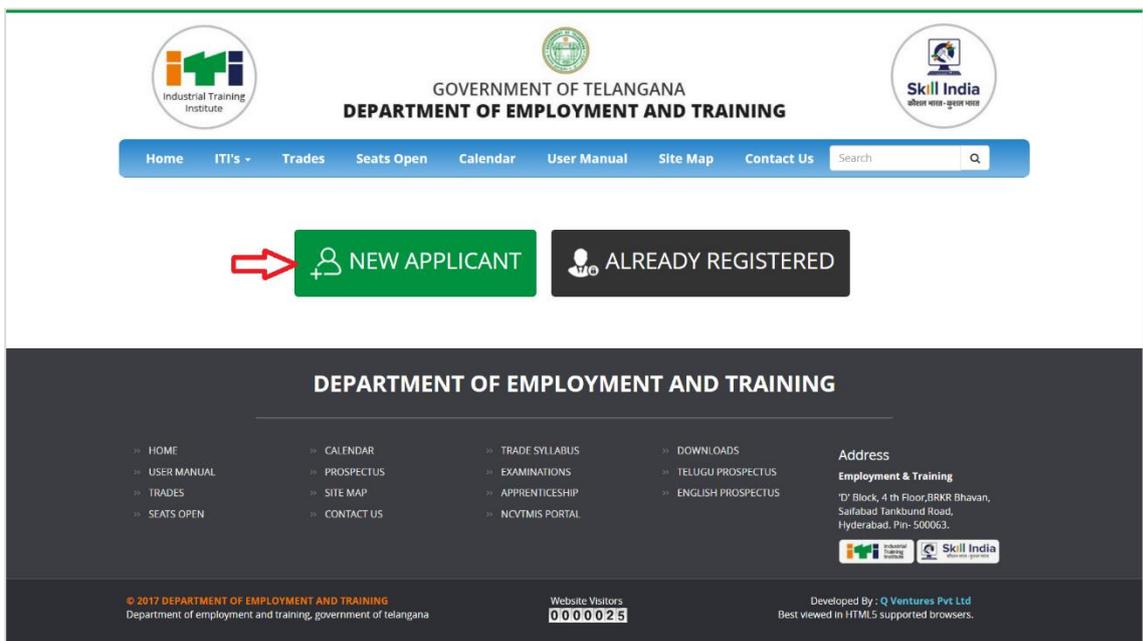
## 1 NEW REGISTRATIONS OF ITI

For New Registrations of ITI, use Mozilla Firefox or Google Chrome or Internet Explorer Browser. As soon as you visit this page, click on the link candidate login



## 2 REDIRECT TO REGISTRATION PAGE

It Will Redirect to Registration Page. Then Click on New Applicant





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**3 ENTER THE BELOW DETAILS AND THEN CLICK ON SIGN UP**

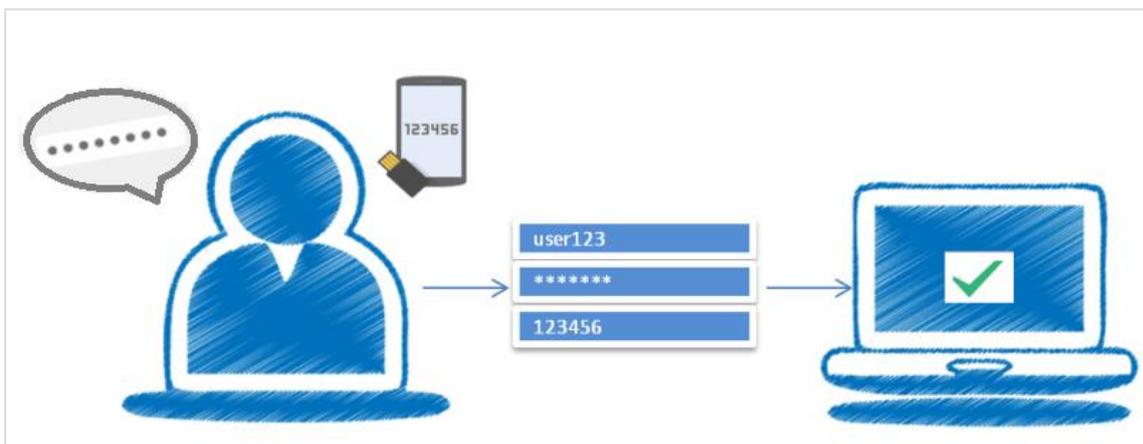
- a) Mobile Number (One Time Password [OTP] will be sent to this Specified 10 Digit Mobile Number)
- b) Email ID (Applicant Registration Link will be sent to this Specified Email)
- c) Captcha Verification Code (Case-Sensitive)

The screenshot shows a registration form for ITI Admissions-2017. At the top, there are logos for Industrial Training Institute, Government of Telangana, and Skill India. The form title is 'ITI ADMISSIONS-2017'. It contains three main input sections: 1. A field for 'Candidate mobile number' with a mobile phone icon, preceded by the instruction '\* Please Enter Your Mobile Number'. 2. A field for 'Candidate Email id' with an envelope icon, preceded by the instruction 'Please Enter Email'. 3. A captcha field showing the code 'Dy8w' with a refresh icon, preceded by the instruction '\* Please Enter Above Captcha Code'. Below the captcha field is a text input field with the placeholder 'Please Enter The Above Text(Case Sensiti'. At the bottom right of the form is a green 'Sign Up' button, which is pointed to by a red arrow. At the very bottom of the page, there is a copyright notice: '© Copyright 2017 Department of Employment and Training. Developed By : Q Ventures Pvt Ltd , Best viewed in HTML5 supported browsers.'

**4 ENTER ENTERING THE ABOVE DETAILS WHEN THE USER CLICKS ON SIGN UP THEN THE FOLLOWING MESSAGE WILL BE DISPLAYED**



**5 USER WILL RECEIVE OTP TO THE REGISTERED MOBILE NUMBER**





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**6 ENTER YOUR MOBILE NUMBER & SPECIFIED PASSWORD AND THEN  
CLICK ON LOGIN TO VIEW TO FILL APPLICATION FORM**

Industrial Training Institute

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DEPARTMENT OF EMPLOYMENT AND TRAINING

Skill India  
कौशल भारत - कुशल भारत

### ITI ADMISSIONS-2017

Please login if Already registered

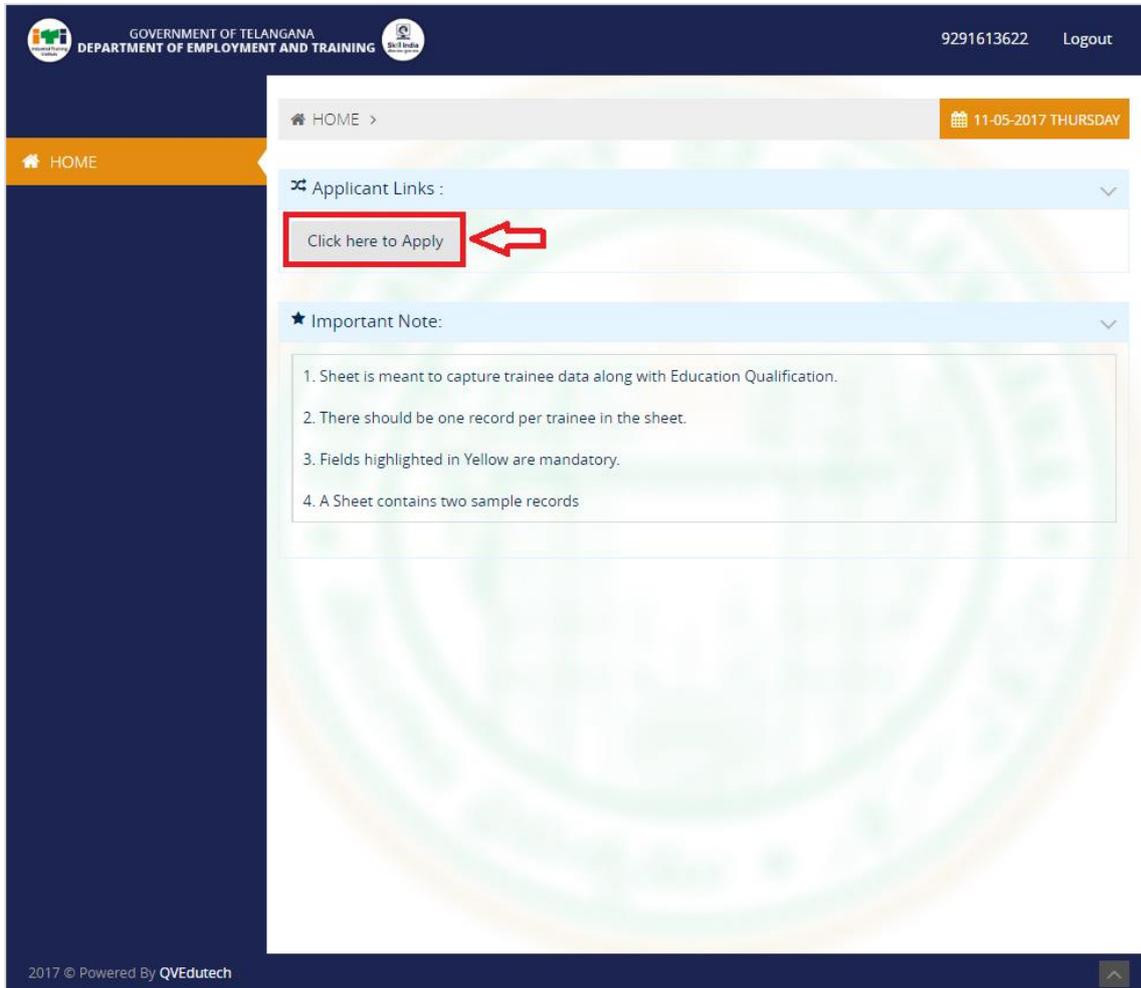
Please Enter the Password

Remember me

[Reset Password](#)

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## 7 THE BELOW PAGE WILL BE DISPLAYED THEN CLICK ON CLICK HERE TO APPLY LINK



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9291613622 Logout

HOME > 11-05-2017 THURSDAY

HOME

Applicant Links :

Click here to Apply

Important Note:

1. Sheet is meant to capture trainee data along with Education Qualification.
2. There should be one record per trainee in the sheet.
3. Fields highlighted in Yellow are mandatory.
4. A Sheet contains two sample records

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## 8 THE APPLICATION IS VISIBLE FOR CANDIDATES TO ENTER ALL THEIR DETAILS

They need to enter their qualification, Personal Details, address and reservation details

### a) Qualification Details

The candidates need to select their qualification, month and year of passing, name of board from the drop-down menu. If they are from other boards which are not listed in the menu, then they need to enter the name of the board. They should mention their hall ticket number and select their marks belong to percentage or grade points

Candidates need to enter their maximum and secured marks or grade points for the corresponding subjects

### b) Personal Details

In personal Details, all the mandatory fields should be accurately filled with candidate photo.



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**c) Reservation Details**

Candidate reservation details like religion caste etc. should be entered.

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## ITI APPLICATION-2017

**≡ Qualification Details**

Qualification : \*       Month & Year of Passing : \*  /

Name of the Board : \*       Hall Ticket Number : \*

Select Marks / GP \*

Subject	Max Marks	Secured Marks	Secured Grade Points
First Language	<input type="text" value="Max Marks"/>	<input type="text" value="Secured Marks"/>	<input type="text" value="Grade Points"/>
Second Language	<input type="text" value="Max Marks"/>	<input type="text" value="Secured Marks"/>	<input type="text" value="Grade Points"/>
Third Language	<input type="text" value="Max Marks"/>	<input type="text" value="Secured Marks"/>	<input type="text" value="Grade Points"/>
Mathematics	<input type="text" value="Max Marks"/>	<input type="text" value="Secured Marks"/>	<input type="text" value="Grade Points"/>
Science	<input type="text" value="Max Marks"/>	<input type="text" value="Secured Marks"/>	<input type="text" value="Grade Points"/>
Social Studies	<input type="text" value="Max Marks"/>	<input type="text" value="Secured Marks"/>	<input type="text" value="Grade Points"/>

**Total Max Marks : 0      Total Secured Marks : 0      Grade Points Average(GPA) : 0**

**≡ Personal Details (As per 10th memo)**

Full Name : \*

Father Name : \*

Mother Name : \*

Gender : \*

Date Of Birth : \*   
(Date Of Birth Should Be In (DD/MM/YYYY) Format)

Aadhar Number :

Passport Size Photo : \*  No file chosen  
(Upload Latest Passport Size Photo)



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Total Max Marks : 0

Total Secured Marks : 0

Grade Points Average(GPA) : 0

**Personal Details (As per 10th memo)**

Full Name : \*

Father Name : \*

Mother Name : \*

Gender : \*

Date Of Birth : \*   
(Date Of Birth Should Be In (DD/MM/YYYY) Format)

Aadhar Number :

Passport Size Photo : \*  No file chosen  
(Upload Latest Passport Size Photo)

**Permanent address**

House No : \*

Street Name/Locality : \*

Village/Town/City : \*

Mandal : \*

Country : \*

State : \*

District : \*

Pincode : \*

**Address for Correspondence (if same as permanent address check )**

House No :

Street Name/Locality :

Village/Town/City :

Mandal :

Country :

State :

District :

Pincode :

**Reservation Details**

Religion : \*

Local Status : \*

Ex -Serviceman : \*

Caste : \*

Physically Handcapped : \*

[View & Save](#)



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## 9 CANDIDATE DETAILS

Candidates can Preview the filled Application before saving the application and User can edit the details in this preview page by clicking on modify details. If No Modifications are required, then click on save application and candidates can take printout of the application

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9291613622    Logout

HOME >

HOME

HOME >
11-05-2017 THURSDAY

Your Application Details:

Personal Details (As per 10th memo)

Full Name : K VENKATESHWARA RAO

Father Name : K KRUPARAO

Mother Name : K VENKAYAMMA

Gender : Male

Date Of Birth : 17/08/1987

Aadhar Number : 550951659053

Registration Number : 1700031

Permanent address : 3-39/714, Marthanda Nagar New Hafeezpet, Ranga Reddy, Serilingampally, Hyderabad, Telangana, INDIA, 500048

Address for Correspondence : 3-39/714, Marthanda Nagar, Ranga Reddy, Serilingampally, Hyderabad, Telangana, INDIA, 500048

Qualification Details

Qualification : 10th Pass

Month & Year of Passing : March/2004

Name of the Board : Telangana Open School Society

Hall Ticket Number : 1041976

Subject	Max Marks	Secured Marks	Secured Grade Points
First Language	100	67	7
Second Language	100	30	3
Third Language	100	55	6
Mathematics	100	81	9
Science	100	39	4
Social Studies	100	57	6
Total Max Marks : 600		Total Secured Marks : 329	Grade Points Average(GPA) : 5.8

Reservation Details

Religion : Hindu

Caste : SC

Local Status : Local

Application Status Details

Status	Comment	Comment By

Print / Download

Edit

Payment

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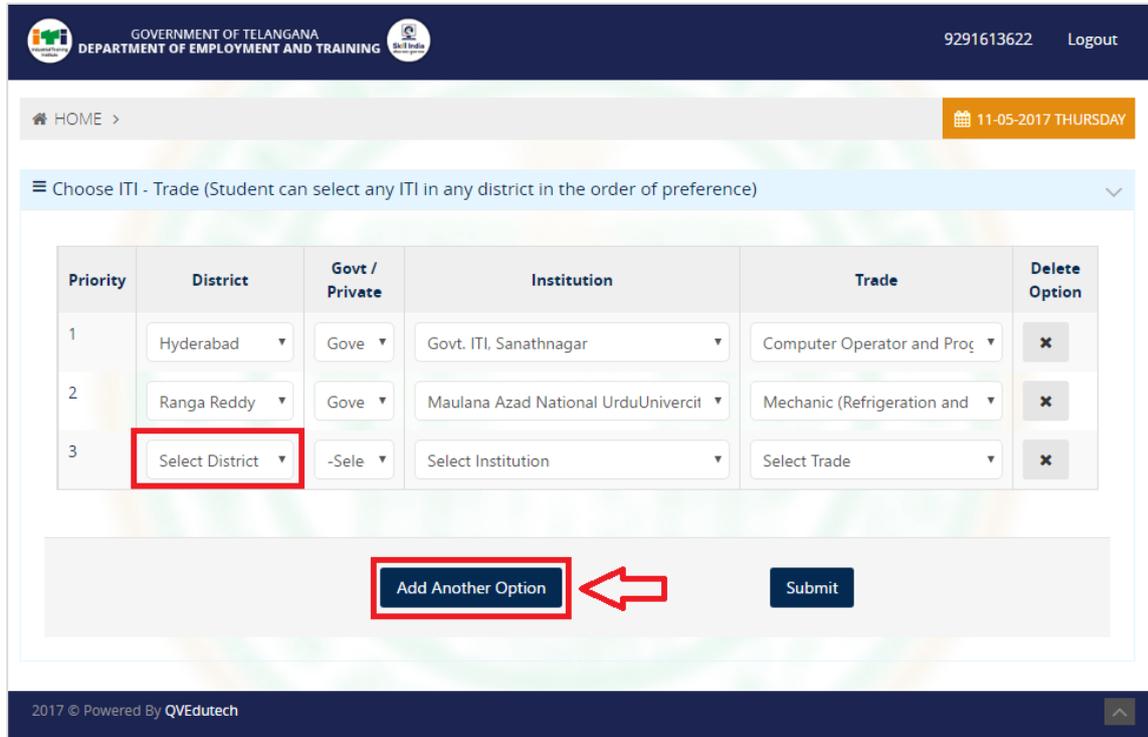
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**10 CANDIDATE CAN SELECT ANY ITI TRADE IN ANY DISTRICT IN THE ORDER OF THEIR PREFERENCE BY CLICKING ON HOME AND THEN ON OPTION SELECTION AS SHOWN IN BELOW SCREEN**

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## 11 AFTER CLICKING ON OPTION SELECTION

The below screen will be displayed to select the district, government / private institution and the trade with the drop-down menus candidates can select their preferred district and institution and trade

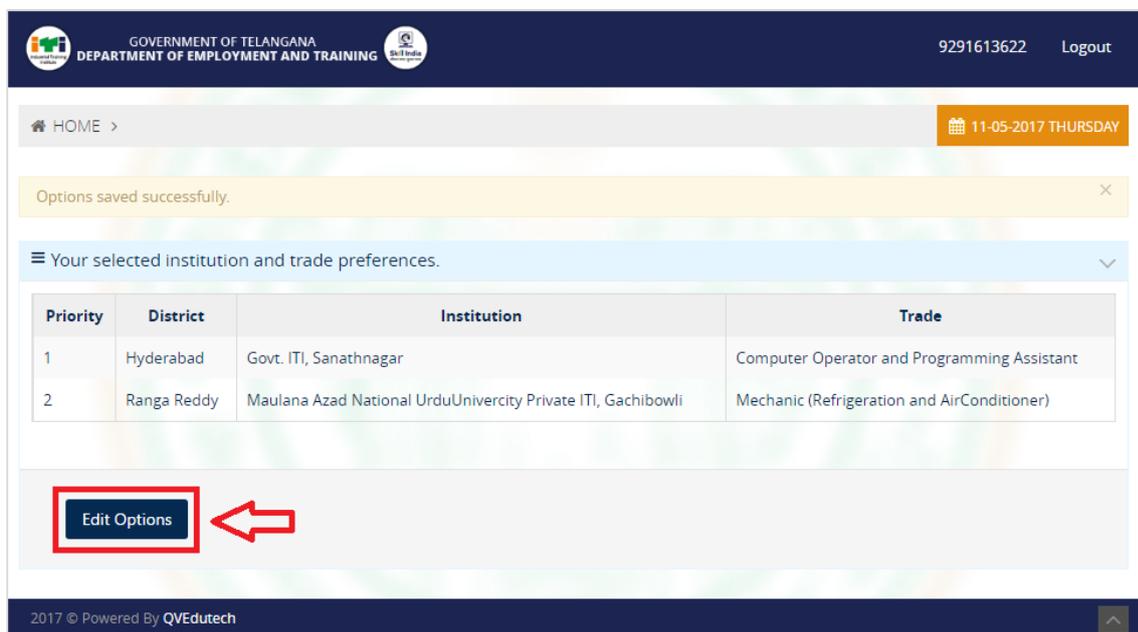


Priority	District	Govt / Private	Institution	Trade	Delete Option
1	Hyderabad	Gove	Govt. ITI, Sanathnagar	Computer Operator and Prog	X
2	Ranga Reddy	Gove	Maulana Azad National UrduUnivercit	Mechanic (Refrigeration and	X
3	Select District	-Sele	Select Institution	Select Trade	X

Add Another Option ← Submit

## 12 CANDIDATE CAN ADD MULTIPLE SELECTION OPTIONS

For the ITI by clicking on add Another Option and candidates can submit the options. If any changes are required, then they can edit it by using an edit option



Options saved successfully.

Your selected institution and trade preferences.

Priority	District	Institution	Trade
1	Hyderabad	Govt. ITI, Sanathnagar	Computer Operator and Programming Assistant
2	Ranga Reddy	Maulana Azad National UrduUniversity Private ITI, Gachibowli	Mechanic (Refrigeration and AirConditioner)

Edit Options ←